

Request for Qualifications (RFQ)

Description: **Mauldin MS & Oakview ES – Roof Replacement Design Services**

Solicitation No: **125-60**

Issue Date: **November 20th, 2024**

Bids Due by: **December 5th, 2024 at 4:00 PM EDT**

Must Be Signed to be Valid

Authorized Signature		Printed Name/Title		Date	
Company Name			State Vendor No. (If Known)		
Mailing Address			Social Security or Federal Tax No.		
City		State		Zip	
Phone Number		Fax Number		Email Address	
Buyer Signature and Date (District Use Only)				Purchase Order Number (District Use Only)	

Are you a Minority Owned Vendor? Yes or No

SC Certified Minority? Yes or No

ACKNOWLEDGEMENT OF ADDENDUMS: Acknowledge receipt of amendments by initialing below (if applicable).

Addendum No.	Addendum No.	Addendum No.	Addendum No.	Addendum No.	Addendum No.	Addendum No.
1	2	3	4	5	6	7
Initial	Initial	Initial	Initial	Initial	Initial	Initial

Scope of Request for Qualifications

Greenville County Schools is seeking Roof Consulting Services/ Building Envelope Services for Capital Roof Replacement of low-sloped roof areas at **Mauldin Middle School**; located at 1190 Holland Rd., Simpsonville, SC 29681. The existing low-sloped roof areas have a combine approximate, square footage of 126,725. The same services are needed for Capital Roof Replacement of low-sloped roof areas at **Oakview Elementary School**; located at 515 Godfrey Rd., Simpsonville, SC 29681. The existing low-sloped roof areas have a combine approximate, square footage of 25,500.

The intent is to award a Roof Consultant/ Building Envelope Consultant a contract in Mid-December of 2024. As a part of the Design-Bid-Build Delivery; Construction Documents stamped by a South Carolina Professional Engineer must be submitted to Greenville County Schools by March, 14th 2025. The Bidding Process will be provided by GCS's Procurement Dept. Roof replacement is targeted to start May 2025 at the end of the school year with a completion date of October 30, 2025 for Mauldin Middle School and a completion date of August 8th, 2025 for Oakview Elementary School.

The Scope of Work will include design for a 60-mil TPO or 60-mil PVC roof system with a minimum 20 R-Value; associated field work and testing; repair design for standing seam metal roofs areas; construction administration before, during and close-out of the roof replacement; and Quality Assurance Observations. Additional services may be required that is not mentioned above.

Solicitation Schedule

Issue Date	November 20 th , 2024
Inquiry Deadline	November 25 th , 2024, at 4:00 P.M. EDT
Addendum Issue Date	November 26 th , 2024
Qualifications Package Due Date	December 5 th , at 4:00 P.M. EDT
Anticipated Short-List Interview Date	December 16-17, 2024, time TBD

The deadline for written questions about the Form is **November 25th, 2024 at 4 PM**. All questions should be submitted via *E-mail to Matt Pettit* mjpettit@greenville.k12.sc.us.

A written Addendum to respond to questions about the Form that were received by the above deadline shall be issued by GCS no later than **EOD November 26th, 2024**.

Interested firms must submit the following by the deadline (1 sealed copy and 1 electronic copy is required to be submitted prior to the deadline):

- 1. A Current STANDARD FEDERAL FORM 330;**
- 2. The Name and Contact Information, including Email, of a Primary Contact via the solicitation cover sheet;**
- 3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and**
- 4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.**

Submit the information to the below address:

*The School District of Greenville County - Procurement Department
Attn: Matt Pettit
2 Space Drive
Taylors, SC 29687*

LICENSURE: To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

To submit confidential information, see Appendix I, OSE Manual,
<https://procurement.sc.gov/manual>.

Firms that are short-listed for interviews based upon their submission will be informed by December 6th, 2024.

Interviews will allow up to thirty (30) minutes for presentation followed by a with a (5) minute Q&A.

Barring COVID-19 (or any other) restrictions, the interviews will be held in-person at:

*The School District of Greenville County - Procurement Department
2 Space Drive
Taylors, SC 29687*